

University of the Western Cape
Convocation

MINUTES OF THE ANNUAL GENERAL MEETING OF THE CONVOCATION THAT WAS HELD ON SATURDAY, 7 JUNE 2014 AT 11:00 IN THE LIBRARY AUDITORIUM OF THE UNIVERSITY OF THE WESTERN CAPE

A.1 ATTENDANCE:

As per the official attendance list for the meeting.

A.2 OPENING AND WELCOME

The President of the Convocation welcomed members of the Convocation present at the meeting.

A.3 MESSAGE FROM THE CHAIRPERSON OF COUNCIL, MR BRIAN WILLIAMS

The Convocation noted the message from the Chairperson of Council.

A.4 MINUTES OF THE PREVIOUS MEETING, CONV. 2013/2

The minutes of the previous Annual General Meeting held on 8 June 2013 were circulated as required by the UWC Statute, 2005.

Decision: The minutes were approved as an accurate reflection of the business conducted on the day.

A.5 MATTERS ARISING FROM THE MINUTES

None

A.6 ADDRESS BY PROF BRIAN O'CONNELL, RECTOR RE: DEVELOPMENTS AT UWC

The Convocation noted the message of the Rector and Vice-Chancellor as well as the developments at UWC.

A.7 MR BRIAN WILLIAMS – ANNUAL REPORT OF THE PRESIDENT OF THE CONVOCATION

The Convocation noted the annual report of the President of the Convocation.

A.8 TERMS OF REFERENCE OF THE CONVOCATION AS OUTLINED IN THE UWC STATUTE

Background: The Convocation over the past few years, proposed amendments to its terms of reference as contained in the UWC Statute.

Discussion: Convocation noted that the proposed amendments included in the report of the President of Convocation and that the review of the Statute will commence.

Decision: Convocation noted the report.

A.9 ELECTION OF A CONVOCATION MEMBER TO SERVE ON COUNCIL

Background: The term of office of Mr B Williams and Mr Y Mvana, Convocation members serving on Council, will end on 30 November 2014. In terms of the UWC Statute an election should be held where such a vacancies will exist.



Discussion: The Convocation noted that the vacancies were advertised in terms of the UWC Statute and that six (6) candidates were duly nominated i.e. Justice NC Erasmus, Prof BD Figaji, Dr MGJ Hendricks, Mr S Maqula, Ms SS Ntoyanto and Mr B Williams. The voting process and ballots were counted under the supervision of the appointed scrutineers, Messrs E Marais and D Mitchell in accordance with s12.25 of the Statute. Independent Auditors also monitored the verification and registration process as well as the voting and ballot counting processes.

Decision: The Convocation members voted as follows:

No.	Name	Total No of Ballots
1.	Justice NC Erasmus	182
2.	Prof BD Figaji	158
3.	Dr MGJ Hendricks	36
4.	Mr S Maqula	189
5.	Ms SS Ntoyanto	67
6.	Mr B Williams	199

The Convocation noted that Messrs S Maqula and B Williams received the majority votes and was duly elected to serve on the Council in the category of “Members of the Convocation” for the period of three (3) years from 1 December 2014 – 30 November 2017.

A.10 ELECTION OF THE PRESIDENT OF CONVOCATION

Background: The Convocation noted that the terms of reference as outlined in the UWC Statute provides for the election of a President of the Convocation on an annual basis.

Discussion: Nominations were called for from the floor. Mr B Williams was duly nominated. Other nominations included Justice NC Erasmus and Ms SS Ntoyanto. The AGM agreed that the election procedure would be by secret ballot.

The Convocation members voted as follows:

No.	Name	Total No of Ballots
1.	Justice NC Erasmus	91
2.	Ms SS Ntoyanto	15
3.	Mr B Williams	93

Decision: The Convocation elected Mr B Williams as President of the UWC Convocation for the term starting 7 June 2014 until the close of the subsequent annual meeting.

A.11 ELECTION OF THE EXECUTIVE COMMITTEE OF THE CONVOCATION

Background: The Convocation noted that the DoHET did not yet approve the amendments to the statute submitted by the University and could therefore not elect an Executive Committee. The Convocation further noted Council’s approval and the previous decision of Convocation to establish the Convocation Exco.

Discussion: The meeting acknowledged the work done by the Convocation Executive Committee in the preceding year. The Convocation also noted that members



serving on the Convocation Executive were volunteering to do so. There was agreement among the members to continue serving on the Convocation Executive Committee until the close of the subsequent annual general meeting.

Decision: The current members accepted the AGM's decision to serve on the Convocation Executive Committee for the period 7 June 2014 until the close of the subsequent annual general meeting.

A.12 MATTERS TO BE REFERRED TO COUNCIL

Background: Convocation submitted the following matters to be referred to Council:

- i. An independent electoral body should in future manage the elections of the Convocation members serving on the Council. [proposed by A Dyasin and seconded by W Seale]
- ii. That the current status quo remains where the President can also be elected as the Chairperson of Council. [proposed by G Hendricks and seconded by M. Noludwe]
- iii. To change the reporting structure to the AGM as of the next meeting so as to include a financial report, progress report, programmes going forward and general meetings. [proposed by JJ Tabane and seconded by J Cloete]
- iv. Report to Convocation should include matters pertaining to the university students [proposed by W Seale and seconded by A Fisher]
- v. To have a smaller Convocation Executive Committee [proposed by JJ Tabane and seconded by J Cloete]
- vi. Mr Keith Gottschalk be appointed as the Convocation spokesperson [proposed by A Fisher and seconded by S Beukes]
- vii. To rename the Great Hall as the "*Gerwel Hall*" after consultation with the Gerwel family [proposed by W Seale and seconded by K Gottschalk]
- viii. To have full review the UWC Statute [proposed by A Fisher and seconded by K Gottschalk]
- ix. Convocation members to assist in raising funds to assist with part-time classes at the university [proposed by C Phiri and seconded by W Seale]

Decision: The Convocation resolved that the resolutions referred to Council in 2013 should also be referred to Council, including the above resolutions.

A.13 RECOMMENDATIONS AND SUGGESTIONS

(refer to A.12 Matters to be referred to Council).

A.14 CLOSURE

The meeting closed at 16:59.

.....
PRESIDENT

.....
DATE

